



RFP for Consultancy Services-WWF Pakistan

Subject:

Catchment & Stakeholder Mapping using GIS for AWS Standard's implementation in Cotton Farms Area – District Rahim Yar Khan

Application Submission:

Interested consultants should submit the Proposal on the Application Form Available Online or can access through the following Link: Following Link:

<https://forms.gle/zmKKfHB7uQKQC7yDA>



RFP – Consultancy Services

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1) INTRODUCTION & BACKGROUND

Contract type:	Consultancy and Services
Duration of assignment:	12 months, Days starting from 15 th Nov 2024 till th Nov 2025

Artistic Milliners in partnership with WWF Pakistan, has initiated the implementation of the Alliance for Water Stewardship (AWS) standard in the agricultural farms in District Rahim Yar Khan in the geography of ongoing Milliner Cotton Initiative (MCI) project. The project involves close coordination & consultation with the communities, farmers and key stakeholders to demonstrate water stewardship practices across the MCI farmer lands and the associated catchment area. The overarching goal of the project is to identify and address shared water challenges and undertake best possible solutions to address the physical, reputational and regulatory risks associated with water and wastewater in the cotton farms. This will strengthen the ongoing sustainability

2) GENERAL CONDITIONS

- 1) The WWF-PAKISTAN reserves the right to reject or accept any proposal. The WWF-PAKISTAN reserves the right to proceed with the implementation of any Service, in whole or in part, as described in the Proposal.
- 2) The WWF-PAKISTAN reserves the right to engage in discussions with any BIDDER to clarify responses or discuss certain issues with regards to the proposal or services requested. The WWF-PAKISTAN has no obligation to notify the other BIDDERS of the discussions, clarifications, or other information provided by a BIDDER. Any additional information required for preparation of the BID shall be distributed to all participants at the same time.
- 3) The WWF-PAKISTAN reserves the right to award the proposal based on experience, qualification, completion date, service cost and other criteria, and not necessarily the lowest cost.
- 4) Based on the RFP BID WWF-PAKISTAN is entitled to change/replace or omit any clause/part of the preliminary defined scope of services of the proposal. The WWF-PAKISTAN shall conduct negotiations with consultant to achieve the full compliance to the requirements.
- 5) WWF-PAKISTAN reserves the right, in the event the successful CONSULTANT fails to comply with the terms and conditions as listed, to cancel this contract and award it to another CONSULTANT without penalty or action against the WWF-PAKISTAN. The RFP does not constitute an agreement or order.
- 6) The RFP is not a binding agreement between the parties, submission of a proposal or response by a proponent is voluntary.
- 7) By submitting a bid, the BIDDER is deemed to have acknowledged all of the undertakings, specifications, terms and conditions, WWF Fraud and Corruption Prevention and Investigation Policy (Annex 2) contained in the RFP, and to be bound by them if the BID is accepted. All expenses incurred by the Bidder in connection with the preparation of its proposal are to be borne by the RFP participant, and the WWF-PAKISTAN shall not

3) PURPOSE OF CONSULTANCY

The purpose of this consultancy is to identify and map the stakeholders of the MCI Project's area (District Rahim Yar Khan; Tehsil Khanpur, Sadiqabad & Rahim Yar Khan). The work will be carried out as per the requirement of the Alliance for Water Stewardship (AWS) standard, covering majorly the AWS clauses 1.1.1 (Physical Scope of the site) & 1.2.1 (Stakeholder & their water related challenges). This assessment is part of the overall AWS Standard implementation journey and will help the site to understand the current water situation including quantity, quality, accessibility & adequacy of water. This assignment will focus the catchment of the site considering the upstream and downstream stakeholders, their shared water challenges and the impacts of the operations of the site on the upstream and downstream stakeholder.

4) TASKS AND DELIVERABLES

The consultant(s) is expected to perform the following tasks and submit the following deliverables as per the timeline:

Tasks:

Identify Catchment (Surface water and Groundwater):

- Identify and cartographically represent water catchment of the MCI Project using the guidelines of the AWS standard V 2.0 mentioned in the guidance document in the special subject section on Catchments & identify the ultimate receiving water body

Stakeholder Identification and Mapping:

- Identify and map key stakeholder (farmers, communities, religious minorities, NGOs, public sector agencies, special rights group etc.) in the catchment area in accordance with the AWS Standard requirements

Develop Physical Scope Map:

- Develop the physical scope and sub catchment map of the MCI Project's project scope area as per the requirements of the AWS Standard

Existing and Planned Water-related infrastructure & WASH Facilities:

- Map the communities with poor or no access to water related infrastructure including WASH facilities

Important Water Related Areas (IWRA)

- Identify & map IWRAs in the catchment

Deliverables:

A detailed report covering the following aspects (but not limited to):

1. Physical Scope Map
2. Sub-catchment maps identifying the water shed and the major water bodies
3. Map reflecting key stakeholder
4. Map with key Important Water-Related Areas identified
5. Map reflecting the communities with little or no access to centralized sewerage system and WASH services

5) PROJECT/ ASSIGNMENT TIMELINE

Duration of assignment: 12 months, starting from 01st Nov 2024 till 9th Nov 2025

6) REQUIREMENTS

The interested consultant(s) should meet the following criteria:

- **Education:** The consultant firm should have the following experts:
 1. GIS Specialist having at least Master's degree in Remote Sensing & GIS, Geomatics, Geoinformatics or any other relevant degree with at least 05 years' experience in conducting GIS based data management and analysis in multi-disciplinary studies using diverse data sources.
- **Skills:** GIS, Data analysis and interpretation, report writing and surveying skills in the agricultural areas

7) CORRESPONDENCE & SUBMISSION OF PROPOSAL

1. Application Submission:

Interested consultants should submit the Proposal on the Application Form Available Online or can access through the following Link: Following Link:

<https://forms.gle/zmKKfHB7uQKQC7yDA>

2. Interested consultants should submit the technical and financial Proposal to

To: Faiza khan (fkhan@wwf.org.pk)

Cc: Muzzammil Ahmed (mahmed@wwf.org.pk)

3. The proposal submission deadline is mentioned on WWF-Website.

4. Any information and responses to enquiries will be made in writing and distributed by email to all proponents. Enquiries after the foregoing deadline will not receive a response.

8) FORMAT OF THE PROPOSAL

The BID submitted by the participant must be structured as per the below provided instructions:

- 1) **Application Form available at WWF-Website** - General information about the Bidder, covering qualification, experience and CV.
- 2) **Experience:**
 - a) **Description of the complete projects:** the list and general information about the complete projects, description of the role in the project, other accomplishments of the Consultant.
- 3) **Proposal outlining scope of consultancy service-** Description of scope and working process, stages, deliverables, exclusions, conditions, methodology
- 4) **Service Provision Timeline** – Provide Detailed Work Plan as per Deliverable and TORs.
- 5) **Financial Proposal-** the prices shall be provided in Pak Rupees, the total price must be inclusive of all types of applicable taxes

Note:

Templates of all Information is provided on Application form available at WWF-Website. Any Additional Information related to the RFP can be attached along with application Form.

9) FINANCIAL PROPOSAL

The proposed prices shall be provided in PKR, the total price must be inclusive of all types of applicable taxes.

The prices will include all the Travel, Boarding & Lodging and other expenses

The payment terms shall be defined through the contract to be signed between WWF -Pakistan and the consultant.

10) EVALUATION PROCESS

Applicant's proposal shall be evaluated based on Quality and Cost Based Selection (QCBS) method. Under QCBS both technical and financial proposals shall be evaluated as per following criteria against a maximum score of 100 points.

- a) Technical Proposal 70%
- b) Financial Proposal 30%

The following criteria shall be used as a basis for evaluation of technical proposals:

Qualifications (maximum 30 points)

- Experience relevant to the assignment (maximum 30 points)
- Adequacy of the proposed methodology and work plan (maximum 20 points)
- Skills & Competencies for the assignment (maximum 10 points)
- Prior experience with WWF-Pakistan (maximum 10 points)

Note: Late/ incomplete submissions will not be accepted. Only three (03) top-ranked firms will be included in the comparative process

11) Budget

Total budget for this consultancy is 450,000/-PKR inclusive of tax and out of pocket expenses.